



Shipping Agency I: General Knowledge

Scope

Development of general concepts covering the full range of activities pertaining to a shipping agency in international cargo transport. Upon participants' request, specific topics will be explored in greater depth.

Objectives

To identify the various activities carried out by the departments within a shipping agency, with a strictly operational perspective on international waterborne transport. To interpret documentation related to the entire commercial operation of a vessel. To recognize different types of vessels and the particular characteristics of the environments in which they operate (waterways, ports). To understand the relationships with national authorities involved in maritime activities.

Target Audience

Employees of shipping agencies, port terminals, customs brokers, exporters, importers, and anyone involved in international waterborne transport operations.

Duration

12 hours, distributed over 2 weekly classes of 2 hours each. Total: 3 weeks.

Methodology

Remote instruction delivered through virtual platforms, with active student participation.

Materials

Prior to the start of classes, participants will have access to a virtual platform to obtain the presentations to be used during the course, as well as supplementary reading materials (texts and videos).

Assessment

At the end of the course, a review assessment will be conducted in a multiple-choice format.

Academic Certificate

Upon completion of the course, each participant will receive a certificate of attendance.

Members of:



The Program

CLASS No. 1 – Introduction. Contracts of Sale and Carriage by Water

Unit 1: Definition and functions of the shipping agent – Historical background – Rationale for their engagement – Shipping agent under the Navigation Law – Types of shipping agents – Agency agreements – Appointment of a shipping agent – Authorities and service providers – Tramp and liner services – Structure of a shipping agency.

Unit 2: International sale and purchase contract – United Nations Convention – Regulatory framework – Description of the sale contract – Incoterms 2020 – Parties involved.

Unit 3: Contracts for the use of vessels – Chartering and leasing – Time and Voyage Charter – Contract of carriage of goods (liner) and tramp service – Brussels Convention, Hague-Visby Rules – Functions of the Bill of Lading.

Teaching resources: Presentations PP 1, 2, 3, and 4.

CLASS No. 2 – The Vessel. The Container. Insurance.

Unit 4: The vessel and its legal nature – Types of vessels – Classification of vessels under the Navigation Law – Shipowners and shipping companies – Owned and chartered vessels – Bareboat charter – Hatch covers – Tightness test prior to loading – Vessel classification by size (DWT).

Unit 5: The container: history and evolution – Characteristics and types – Container stowage – Safety – Container damage – Export and import logistics flows – Hull and machinery insurance – P&I insurance – Cargo insurance.

Teaching resources: Presentations PP 5 and 6.

CLASS No. 3 – Shipping Agency Operations. Import and Export.

Unit 6: Appointment of agent and vessel arrival – Pre-arrival report – Ballast Water Report (BWR) – ISPS Code – Stowage factor (SF) for cargo – Master's cargo acceptance – Pre-stowage plan – Cargo declaration – Notice of Readiness (NOR) – Hold inspection – Causes for rejection – Hold cleaning – Mate's Receipt (MR) – Documentation flow between agency, port, and vessel – Bill of Lading in liner trade.

Unit 7: Export and import logistics flow (bulk and containers) – Transport of goods to port – Modes of transport (truck, rail, barges) – Empty container pick-up from port – Equipment Interchange Receipt (EIR) – Export/import costs.

Teaching resources: Presentations PP 7 and 8.

Members of:



The Program

CLASS No. 4 – Waterways. Pilotage. Navigation Safety.

Unit 8: Access channels to the Río de la Plata and Paraná River – The Paraná-Paraguay Waterway – Pilots and pilotage – Vessel load lines – Calculation of waterway tolls – Panama Canal and Suez Canal.

Unit 9: Vessel draft and safety margin – Fiscal coefficient – International load lines – Freight scale – Commercial cargo capacity – Vessel documents and certificates.

Unit 10: Pilotage services – Navigation services – Draft restrictions for navigation – Determination of pilotage costs.

Unit 11: International Convention for the Safety of Life at Sea (SOLAS) – ISPS Code.

Teaching resources: Presentations PP 9, 10, 11, and 12.

CLASS No. 5 – General Review

Questions and discussion.

CLASS No. 6 – Assessment (Multiple Choice)

Final course assessment conducted under a multiple-choice format.
In-class correction and clarification of questions.

Members of:

